

**City of Dunnellon
Community Redevelopment Agency Board**

Date: November 9, 2020

Time: 5:00 p.m.

Place: City Hall

20750 River Dr., Dunnellon, FL 34431

Dunnellon CRA meeting will be held on November 9, 2020, 5:00 p.m. at Dunnellon City Hall with Social Distancing Modifications.

Anyone attending the meeting will be required to wear a mask/face covering. All attendees will be subject to screening to include a temperature check. Public Comment Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting in person, or via the Zoom "AUDIO ONLY" platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org

Members of the public who would like to participate are encouraged to register in advance by Noon on Monday November 9th. Please see instructions below on how to register. Public input on non-agenda items will be heard at the beginning of the meeting. A three (3) minute time limit will be strictly administered.

Call to Order and Pledge

Mayor Burns called the meeting to order at approximately 5:05 p.m., and led in the pledge of allegiance. He asked if any invitee or volunteer was present to open with prayer. There was none. Mayor Burns called for a moment of silence.

Roll Call

The following members answered present at roll call:

Dale Burns, Mayor, Seat 1

Bill White, Councilman, Seat 2

Anita Williams, Councilwoman, Seat 3

Valerie Hanchar, Vice-Mayor, Seat 4

Jay Dugan, Councilman, Seat 5

Staff Present

Dawn Bowne, City Administrator

Mandy Roberts, City Clerk

Jan Smith, Finance Officer

Lonnie Smith, Community Development

Troy Slattery, Public Works Manager (arrived approximately 5:15 p.m.)

Lynn Wyland, Records Clerk

Legal Counsel (Attended by Zoom)

Andrew Hand,

Shepard, Smith, Kohlmyer & Head, P.A

Proof of Publication

Ms. Roberts stated for the record the agenda for this meeting was posted on the City's website and City Hall bulletin board on Tuesday, November 3, 2020.

Council's Comments Regarding Agenda

There were none.

Public Comments

Mayor Burns called for public comments. There were none.

Consent Agenda:

(Note: Motion to approve items on the consent agenda is a motion to approve the recommended actions.)

Agenda Item #1 – CRA Board Meeting Minutes

August 10, 2020 CRA Meeting

Vice-Mayor Hanchar moved the consent agenda be approved. Councilman Dugan seconded the motion. The vote was taken and all members were in favor. The vote was 5-0.

Regular Agenda:

Agenda Item #2 – FY2019-2020 Fourth Quarter TIFD (CRA) Budget Update - Jan Smith

Mrs. Smith reported revenues came in at \$276,587. They consist of ad valorem taxes and some interest earnings. No funds were required to be transferred from reserve in fiscal year 2020 because there were no projects completed and/or started. She noted these are unaudited results. The revenue budget came in at \$301,543.

Mrs. Smith said the budget was \$578,000 and we have spent \$71,684. We are under budget by \$506,000. Mrs. Smith reviewed each line item under expenditures. She is projecting an unaudited surplus going into TIFD reserve of \$204,903.

Mrs. Bowne addressed the two grant policy programs that are in existence. One is utilized through the CRA Board with a maximum of \$25,000 or 20% of the project value. The other is through the Historic Preservation Board in the amount of \$2,500. Mrs. Bowne explained the grant funds are to encourage residents to improve their structures which improve the taxable value of the property. She recommended reviewing the application to help make it more attractive in order to have more residents utilize the grant funds and take advantage of them.

Mrs. Bowne and Mr. Smith reported on the landscaping project and advised the installation of benches in the historic district, flags for the light poles and solar lights for trees on East Pennsylvania Avenue will be ordered soon.

Councilman Dugan asked if the City is working with the Chamber in getting the word out to our local businesses regarding the grants.

Mrs. Bowne addressed Council's questions.

Mrs. Smith reviewed the CRA Spending Schedule and history. She noted \$21,000 was budgeted for the West Pennsylvania Streetscape project and \$19,000 was spent. \$30,000 has been spent to date for the Ernie Mills Parking project. \$303,760 is in reserve for the FDOT Multi-Modal project on CR484.

Mrs. Smith said the unaudited total TIFD reserves at the end of the year is \$913,512. She reiterated that \$303,760 is restricted for the FDOT Multi-Modal project, leaving an unrestricted balance of \$609,000.

Councilman White asked questions regarding the procedure for the grant program.

Mr. Smith explained the procedure. She said the resident receives an application package which spells out all the requirements of the grant, the reimbursement process and what percentages would apply. The package helps guide the resident through the process.

Lonnie Smith provided a brief overview of the GIS Maps recently implemented on the City's website. He reviewed the different interactive maps and "layers."

Mrs. Bowne stated the project was funded by a Department of Economic Opportunity (DEO) grant.

Agenda Item #3 – City Administrator Comments

No further comments.

Agenda Item #3 – Public Comments

There were none.

Agenda Item #4 - Adjourn

At approximately 5:37 p.m. Vice-Mayor Hanchar moved to adjourn the November 9, 2020 CRA Board meeting. Councilwoman Williams seconded the motion. The vote was taken and all members were in favor. The vote was 5-0.

ATTEST:

Amanda Roberts, CMC, City Clerk

Valerie Hanchar, Vice Mayor