

**RESOLUTION #RES2021-01**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DUNNELLON ADOPTING PERSONNEL MANUAL AMENDMENTS AND CHANGES TO ARTICLE X, SECTION 6.1 PAY AND CLASSIFICATION PLAN AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the attached amendments and changes titled “Exhibit A” to the personnel manual have been studied and reviewed by the City Council; and

WHEREAS, the City Council believes that the adoption of these amendments and changes is in the best interest of the City of Dunnellon.

NOTE: Underlined words of Schedule “A” of this Resolution constitute new text of the Personnel Manual. Words ~~stricken~~ are deletions.

NOW, THEREFORE, be it resolved by the City Council of the City of Dunnellon, Florida this 8<sup>th</sup> day of February 2021 that:

1. City of Dunnellon Personnel Manual, Article X, Section 6.1 is attached as “Exhibit A” and incorporated herein by reference, shall be amended as indicated.
2. If any portion of this Resolution is declared unconstitutional or if the applicability of this Resolution or any portion thereof to any person or circumstances shall be held invalid, the validity of the remainder of this Resolution and the applicability of this Resolution, or any portion thereof to other persons or circumstances, shall not be affected thereby.
3. All resolutions and parts of resolutions in conflict with this Resolution are hereby repealed.
4. This Resolution shall become effective on 8th day of February 2021.

**ATTEST:**

**CITY OF DUNNELLON, FLORIDA**

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Amanda L. Roberts, CMC  
CITY CLERK

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William P. White, Mayor

Approved as to form and legality:

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Andrew J. Hand, City Attorney

EXHIBIT A  
 RESOLUTION #RES2021-01  
 PERSONNEL MANUAL AMENDMENTS  
**Article X Pay and Classification Plan**  
 SECTION 6 - SALARY PLAN/PAY  
 CLASSIFICATIONS

6.1 - PAY CLASSIFICATION BY GRADE

<b>CLASSIFICATION/TITLE</b>	<b>PAY GRADE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Beach/Park Attendant	101	17,805	26,707
Janitor	101	17,805	26,707
Service Worker I	106	22,724	34,086
Accounting Clerk	106	22,724	34,086
Service Worker II	108	25,053	37,850
CSR/Administrative Assistant	109	26,306	39,459
Staff Assistant/Police	109	26,306	39,459
Staff Assistant/Records Clerk	109	26,306	39,459
Working Coordinator/PW	109	26,306	39,459
Code Enforcement Officer	110	26,874	40,310
Administrative Assistant/Police	112	30,452	45,678
Community Development Planning Assistant	112	30,452	45,678
Police Officer	116	37,015	55,522
<u>Assistant City Clerk</u>	<u>118</u>	<u>40,809</u>	<u>61,213</u>
Corporal	118	40,809	61,213
Sergeant	120	44,992	67,488
Finance Officer	121	47,241	70,862
Public Works Manager	121	47,241	70,862
<u>Police Lieutenant</u>	<u>121</u>	<u>47,241</u>	<u>70,862</u>

City Clerk/HR Manager	122	49,604	74,405
Community Development/IT/CRA Manager	122	49,604	74,405
Police Chief/Emergency Management Coordinator	122	49,604	74,405
City Administrator	130	73,345	95,251