

**Agenda  
City of Dunnellon  
Historic Preservation Board  
Tuesday, November 10, 2020 at 5:30 p.m.**

Chairman Myers called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance

Roll Call

Members Present:

Dane Myers, Jane Keele, James Burchett, Scott Kiefer, Viola Soffe (arrived 6:02 p.m.)

Members Absent: Marty Moughan

Staff Present:

Lonnie Smith, Teresa Malmberg

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on November 3, 2020, and an amended agenda was posted on the City's website Feb.

**1. Application for Certificate of Appropriateness PZ20210022**

Applicant: Great Expectations Realty, Andrea Proeber; Property Owner: Gissy Goetz LLC;  
Location: 20540 E Pennsylvania Ave; Requesting: Business Signs, Wood Shutters, and  
Remove Awnings

Following applicant presentation, board comments & questions, Scott Kiefer motioned to approve issuance of a Certificate of Appropriateness for business signs, wood shutters, and to remove awnings as requested. James Burchett seconded. The motion passed by a unanimous vote of 4-0.

**2. Application for Certificate of Appropriateness PZ20210009**

Applicant/Owner: Richard S. Kiefer; Location: 20701 W McKinney Ave; Requesting: Demolition

Recording Secretary read Statement of Voting Conflict into the record as follows and made a copy available to all members:

Disclosure of Local Officer's Interest: I, Richard Scott Kiefer, hereby discloses that on November 10<sup>th</sup>, 2020, a measure came before my agency which inured to my special private gain or loss; and the measure before my agency and the nature of my conflicting interest in the measure is as follows: request a certificate of appropriateness to demolish two (2) unsafe, non-contributing structures within the Dunnellon Historical District that are causing a blight to the community. Form 8B signed, submitted on November 3, 2020.

Following applicant presentation, board comments & questions, Jane Keele motioned to approve issuance of a Certificate of Appropriateness for demolition of structures as requested. James Burchett seconded. The motion passed by a vote of 3-0 in favor and 1 not voting; (Richard S. Kiefer, Scott Kiefer did not vote).

### **3. Application for Certificate of Appropriateness PZ20210010**

Applicant/Owner: Richard S. Kiefer; Location: 20763 Second Ave; Requesting: Demolition

Disclosure of Local Officer's Interest: I, Richard Scott Kiefer, hereby discloses that on November 10<sup>th</sup>, 2020, a measure came before my agency which inured to my special private gain or loss; and the measure before my agency and the nature of my conflicting interest in the measure is as follows: request a certificate of appropriateness to demolish two (2) unsafe, non-contributing structures within the Dunnellon Historical District that are causing a blight to the community. Form 8B signed, submitted on November 3, 2020.

Following applicant presentation, board comments & questions, James Burchett motioned to approve issuance of a Certificate of Appropriateness for demolition of structures as requested. Jane Keele seconded. The motion passed by a vote of 3-0 in favor and 1 not voting; (Richard S. Kiefer, Scott Kiefer did not vote).

### **4. Reports & Updates:**

Discussion regarding the chart for contributing structure guidelines. Scott Kiefer reported trying several different options, but the options are too broad to narrow down into chart form. Proposed moving repetitive instructions to one section to reduce a significant amount of text, and further discussion regarding incorporating whether to incorporate yard, patio and walkways.

Members discussed the Historic Board Grant, ideas to increase funding from CRA for presentation to Council. Following discussion, staff was instructed to email the policy to all members and include as an agenda item for a future meeting.

**5. Public Comment:** Lonnie Smith reviewed the GIS Mapping feature added to the city's website made possible by a previous DEO grant.

### **6. Adjournment:**

There being no further discussion, Chairman Myers called for a motion to adjourn. Scott Kiefer made a motion to adjourn the meeting at 6:53 p.m. James Burchett seconded. The motion passed by unanimous vote 5-0.

Respectfully submitted,

Dane Myers, Chairman

Teresa Malmberg, Recording Secretary