

**Minutes  
City of Dunnellon  
Historic Preservation Board  
Tuesday, January 12, 2021 at 5:30 p.m.**

Chairman Myers called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present:

Dane Myers, Viola Soffe, Jane Keele, James Burchett, Scott Kiefer

Members Absent:

Marty Moughan, Danny O'Neal

Staff Present:

Teresa Malmberg

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on January 5, 2021.

**1. New Board Member**

Danny O'Neal, not present.

**2. 2021 Chair & Vice Chair Nominations**

Chairman Myers called for nominations. Jane Keele nominated Viola Soffe and Dane Myers to continue in their current positions. James Burchett, seconded. The motion passed by unanimous vote, 5-0. Dane Myers, Chairman and Viola Soffe, Vice Chairwoman.

**3. Application for Certificate of Appropriateness DUN20210060**

Applicant/Owner: Steven W. Vehmeier; Location: 20795 River Drive; Requesting: addition of a free-standing, 24' x 40' frame, two-car garage with gable style roof, facing River Drive and painted to match home.

Following applicant presentation, board comments & questions, James Burchett made a motion to approve issuance of a Certificate of Appropriateness for a free-standing, 24' x 40' frame, two-car garage with gable style roof, facing River Drive, painted to match home. Jane Keele seconded. The motion passed by unanimous vote, 5-0.

**4. Application for Certificate of Appropriateness PZ20210061**

Applicant/Owner: David and Adrienne Ellers, Twin Property Investments Unlimited, LLC; Location: 20785 W. McKinney Ave; Requesting: Continue existing fence with black vinyl chain link along Cedar Street side of property and replace sign with previously approved sign, size and design to accommodate current business identification.

Following staff presentation, board comments & questions, James Burchett made a motion to approve issuance of Certificate of Appropriateness to continue existing fence with black vinyl chain link along Cedar Street side of property as requested. Scott Kiefer seconded. The motion passed by unanimous vote, 5-0.

Jane Keele made a motion to approve replacing sign with previously approved sign, size and design to accommodate current business identification as requested. Scott Kiefer seconded. The motion passed by unanimous vote, 5-0.

**5. Training - City Email Addresses and Access Via Microsoft Exchange:**

Teresa Malmberg reviewed city email access procedures and provided for members to call or come to the office if assistance in setting up on their device, phone, laptop or tablet, is needed

**6. Member Comments:**

Members and staff discussed banners and order placement agreeing to the patriotic banner and the all-season welcome banner. Staff will place the order.

**7. Public Comment:**

Mayor Bill White thanked the Chairman and members for serving on the board, and recognized Councilwoman Jan Cabbage as the board liaison from Council. Invited members to attend council meetings, encouraged involvement, new ideas and participation.

Councilwoman Cabbage provided a brief bio and noted her interest in antiques and history as a reason for interest in serving as liaison to the historic board. Great potential for getting more information out to the public and being a communicator. Chairman Myers confirmed Councilwoman Cabbage has a copy of the historic district book, and thanked her for being a part of the meetings.

**8. Adjournment:**

Chairman Myers called for a motion to adjourn. James Burchett motioned to adjourn the meeting at 6:14 p.m. Viola Softe seconded. The motion passed by unanimous vote, 5-0.

Respectfully submitted,

Dane Myers, Chairman

Teresa Malmberg, Recording Secretary