

**City of Dunnellon
City Council Workshop**

<https://dunnellon.zoom.us/j/97913806918pwd=RTQrUWtqNFZVdUxxNVp3c3ZBSlpiUT09>

Date: February 3, 2021
Time: 5:30 p.m.
Place: City Hall
20750 River Dr., Dunnellon, FL34431

Dunnellon City Council workshop will be held on February 3, 2021 at Dunnellon City Hall with Social Distancing Modifications.

Anyone attending the workshops will be required to wear a mask/face covering. All attendees will be subject to screening to include a temperature check.

Public Comment

Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting in person, or via the Zoom "AUDIO ONLY" platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org

Members of the public who would like to participate are encouraged to register in advance by Noon on Wednesday February 3rd.

Call to Order and Pledge of Allegiance:

Mayor White called the meeting to order at approximately 5:30 p.m. and led the Council in the Pledge of Allegiance. He asked if any invitee or volunteer was present to open with prayer. Mary Ann Hilton provided the invocation.

Roll Call

The following members answered present at roll call:

Bill White, Mayor, Seat 1
Louise Kenny, Councilwoman, Seat 2
Anita Williams, Councilwoman, Seat 3
Valerie Hanchar, Vice-Mayor, Seat 4 (left meeting at approximately 5:50 p.m.)
Jan Cabbage, Councilman, Seat 5

Staff Present

Mandy Roberts, City Clerk
Jan Smith, Finance Department (attending by Zoom Platform)
Chief Mike McQuaig, Police Department
Troy Slattery, Public Works Department
Lynn Wyland, Clerk's Department
Matt Leibfried, Community Development
Andy Matthew, IT Administrator

Legal Counsel

Andrew Hand,
Shepard, Smith, Kohlmyer & Hand, P.A.

Proof of Publication

Ms. Roberts announced for the record the agenda for this meeting was posted on the City's website and City Hall bulletin board on Wednesday, January 27, 2021. On January 28, 2021 the agenda was amended to add items #1 and #8.

Agenda Item Number 1 – Introductions - Chief McQuaig

Chief McQuaig noted the new cameras in the chamber. He introduced Tanner Sibbald, a junior at Dunnellon High School, who is videotaping the workshop and meetings.

Chief McQuaig introduced Matthew Leibfried from Community Development department. He said Mr. Leibfried has been hired temporarily under the emergency act. The position will still be required to be posted and advertised. Matthew Leibfried provided a brief overview of his background and a report on Community Developments activity.

Chief McQuaig introduced a new Reserve Officer, Chris Scaglione. He provided the following Loyalty Oath to Officer Scaglione:

“I, Christopher Scaglione, do solemnly swear that I will support, protect, and defend the constitution and government of the united States and of the State of Florida against all enemies, domestic or foreign, and that I will bear true faith, loyalty and allegiance to the same, and that I am entitled to hold office under the constitution: That I will faithfully perform all the duties of a sworn law enforcement officer for Dunnellon, Florida, on which I am about to enter. So help me God.

I take this obligation freely without any mental reservation.”

Chief McQuaig introduced Andy Mathew, from Beacon. He explained Mr. Mathew does the IT work for the police department and he is on call twenty-four/seven.

Agenda Item Number 2 – Public Comments

Paul Marraffino, 19544 SW 82nd Place Road, asked questions regarding accessing recent meeting videos or audio via the City's YouTube Channel.

Wally Dunn, 11386 SW Hendrix Drive, expressed concern that the City cannot afford to exist as a city. He said there is not enough money. He suggested expanding the tax base or merge with the County.

Agenda Item Number 3 – Dunnellon Chamber & Business Association Report

Julie Mancini, Director, provided her report on new members and events. She noted they are currently looking for a volunteer to work Fridays. The next board meeting will be held on Tuesday, February 9th. The Chamber will be hosting an event with representatives from FGUA in attendance to discuss the backflow devices.

Agenda Item Number 4 – Board Reports

Brenda D'Arville, Chair of Planning Commission, stated they now have a full board, which has not happened in a few years. Councilwoman Cabbage spoke of the Historic Board.

Agenda Item Number 5 – Joint Workshop, Historic District Enhancement Plan - City Council, Planning Commission and Historic Preservation Board

Teresa Malmberg said the City was awarded a grant from the Department of Economic Opportunity that will allow for the creation of a Historic District Enhancement Plan and continued planning efforts for a mixed-use Village Center. This would act as a catalyst for further public and private investment in our Historic District. Additionally, the grant will allow for an evaluation of potential locations where a public-private partnership could be implemented to develop a maritime oriented urban district with multimodal connections to other points of interest.

The Joint workshop is for the purpose of having Kenneth Metcalf, AICP, grant consultant, present Deliverable 1 documents and to obtain public, Council, Planning Commission and Historic Preservation Board input. Mr. Metcalf is available March 17, 2021 and estimates two hours will be needed. Staff recommends Council consider this date at 3:00 p.m. and authorize staff to advertise to encourage public participation.

Councilwoman Cabbage noted the Historic Board just purchased street banners for the historic district.

Mayor White asked to schedule, and to include businesses and residence when advertising.

Council agreed to place this item on the consent agenda.

Agenda Item Number 6 – Resolution #RES2021-01, Personnel Manual Amendment Classification and Pay Plan

Ms. Roberts stated this item came about after some previous discussions. The Lieutenant and Assistant City Clerk positions were previously eliminated when the restructuring took place in 2017. In order to include them, they must be formally adopted by resolution from Council. She noted the job descriptions exist but will require revisiting and updating.

Mayor White asked questions regarding the salary range. Ms. Roberts explained. There was a brief discussion.

Councilwoman Kenny asked questions regarding funds in the budget for the positions.

Councilwoman Cabbage asked questions regarding benefits and when a new-hire is eligible.

Council agreed to place this item on the regular agenda.

Agenda Item Number 7 – Resolution #RES2021-02, Administrative Duties

Attorney Hand explained the resolution. He said Mandy Roberts is to be the City Clerk/Supervisor at City Hall for the next ninety (90) days and oversee the Clerk's Department. Chief McQuaig will oversee Community Development and Public Works. He explained this can only be temporary for Chief McQuaig. It has been vetted by the ethics commission.

Council agreed to place this on the regular agenda.

Agenda Item Number 8 – Agreement #AGR2021-02, Janitorial Services with Service Master

Chief McQuaig said the City currently has an agreement with Service Master for the Police Department. The company is FDLE certified and is used by the Florida Highway Patrol. This agreement will provide cleaning services for City Hall and the City's public restrooms.

Funding for this service will come from the elimination of a part-time position in public works for cleaning services budgeted at \$10,667. The City will realize an annual savings of \$3,107 by entering into an agreement with Service Master.

Council agreed to place this item on the consent agenda.

Agenda Item Number 9 – Police Building - Present Condition, New Ideas - Chief McQuaig

Chief McQuaig provided a PowerPoint presentation. He said Anderson Inspection looked at the police building and determined it is in bad shape. The lab report showed mold within the building. He has recommendations for a good cleaning. He proposed ideas on how/where to move the police department.

Councilwoman Cabbage and Councilwoman Kenny shared thoughts about the proposed police facility needing paving, questions about property value, possibility of utilizing City Hall as the new police station and the need for input from city staff and the public.

Councilwoman Williams said the police building is deplorable and has no issue with the proposal.

Mayor White said he would need to have "hard" numbers first. He is concerned with parking at City Hall during the summer and will need strong mandate from the residents saying they are okay with the swapping.

Chief McQuaig said there are CRA funds available for pavement, he discussed expenses, funding and a savings of \$500,000 – \$750,000 to move Police to city Hall. He also explained the requirement to do an RFP for an architect and recommended getting the architect on board.

Council agreed to place this item on the regular agenda.

Agenda Item Number 10 – Time limits for Public Comment - Mayor White

Mayor White researched what other municipalities do and if a person signed up prior to the start of the meeting, they are allotted five (5) minutes. If they are not signed up before the meeting, they get three (3) minutes.

Council agreed to place this item on the Consent agenda and directed staff to bring resolution to direct the change.

Agenda Item Number 11 – Council Comments

Councilwoman Cabbage recommended adding Nine Island Cove property to the agenda to discuss applying for the Florida Forever Grant. She would like to have Rainbow River Conservation register the site.

Council agreed to place this item on the regular agenda.

Councilwoman Williams said people are already complaining about the police being at the church and but commented that a building is needed.

Councilwoman Kenny questioned whether the City can afford to have a police department at all. She suggested reaching out to the public to receive input.

Mayor White reminded all that Florida Governmental Utility Authority (FGUA) will be present at Monday's Council meeting. They will provide a presentation and update of decommissioning of Rio Vista water/sewer facility.

Mayor White reported on the following:

- Liaison with Tourist Development.
- Welcome to Marion County signs.
- The World Equestrian Center on Hwy 40
- Lack of lighting in Dunnellon Heights
- Church, city purchased is available to be used for public
- Parking Stripes on street near Grumbles House

Troy Slattery reported working on the building at the art gallery, credit for the striping on the street near Grumbles House goes to Marion County, a Preconstruction Meeting was held today regarding the parking project, and US Water will be starting to replace water lines next week.

Agenda Item Number 12 – City Administrator Comments - Chief McQuaig

Chief McQuaig announced that on February 11th at 7:00 a.m., the Marion County Health Department will be providing two hundred (200) COVID-19 shots at the church building. On March 4th they will come and give the second shot.

Agenda Item Number 13 – City Attorney Comments

Attorney Hand stated two (2) Senate Bills regarding Solar, SB 856 & SB 1008 came out last night. He summarized both and said neither would require City to change direction. He will keep Council updated.

Regarding, Blue Run Park, and agreement on restroom project. He is working with FGUA & County to work through few issues that needs clarification. It articulates what the City/County responsibilities are regarding the restrooms. He noted an inter-local agreement, #AGR2016-17, requires the City to provide utilities. He said there are questions about maintenance that need to be clearly identified. Then it will need to be reviewed by FCT, per grant agreement.

Agenda Item Number 14 – Public Comments

Brook Martin, 20631 Walnut Street, spoke to a lot of residents who support the relocation of the police department. He has concerns about speed limits being impacted in the district which are now 15 mph. and asked questions regarding zoning. Chief McQuaig addressed his concerns.

Wally Dunn, 11386 SW Hendrix Drive, said he totally supports the police. He said the City needs to raise dollars, and do away with City Manager form of government. He said the current status of the police facility is horrible and suggested selling City Hall to use the funds to build a new city hall and police facility combination as City Hall property is very valuable.

Kathy Dunn, 11386 SW Hendrix Drive, spoke to the referendum in 2016, and the need to do another one. She would like to see policing go to Marion County. She recommended Council to take a hard look at salaries and feels Council should do the hiring and firing. She suggested charging for boat parking.

Ms. Roberts received one Zoom comment.

Mike Wollensak, 11630 Elm Street, said the City needs a new police station. Doesn't believe it is the right area for this.

David Koger, 11983 Palmetto Way, suggested having people sign up on the internet for public comments and give them five (5) minutes and if they sign up at City Hall, then allow three (3) minutes. He feels moving police to church location would further protect the river and suggested charging to put boats on the river.

Ms. Roberts reminded everyone of the CRA meeting scheduled for Monday, February 8th at 5:00 p.m. and Julie Mancini with the Chamber of Commerce will be taking Council's group photo at 4:00 p.m.

The meeting was adjourned at approximately 8:11 p.m.

Attest:

Amanda Roberts, CMC
City Clerk

William P. White, Mayor