

**Minutes
City of Dunnellon
Planning Commission
February 16, 2021, 5:30 p.m.**

Chairwoman D'Arville called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance

Roll Call

Members Present:

Brenda D'Arville, Mary Ann Hilton, David Short, Kathy Dunn

Members Absent:

Lisa Sheffield, John Pierpont, David Lancaster

Staff Present:

Matt Leibfried, Patrick Brackins, Teresa Malmberg

Proof of Publication: The Agenda was posted on City's website and City Hall bulletin board on Tuesday, February 9, 2021.

1. Approval of Minutes:

Chairwoman D'Arville called for a motion to approved the minutes:

Commissioner Hilton motioned to approved the minutes of the December 15, 2020, meeting as submitted. Commissioner Short seconded. The motion passed by unanimous vote, 4-0.

Commissioner Dunn motioned to approved the minutes of the January 19, 2021, meeting as submitted. Commissioner Hilton seconded. The motion passed by unanimous vote, 4-0.

2. Reports & Updates:

Chairwoman D'Arville provided a brief summary of the previous city council meeting. Commissioners and Attorney Brackins discussed the annual quasi-judicial and sunshine training. Members agreed by consensus to include the training on the April 20, 2021, agenda.

3. Historic District Enhancement Plan DEO Technical Assistance Grant:

Staff summarized and reminded Commissioners about the Historic District Enhancement Plan DEO Technical Assistance Grant – Staff Joint Workshop scheduled for March 17, 2021 at 3:00 p.m. with City Council, Planning Commission & Historic Preservation Board to be led by Kenneth Metcalf.

4. Comprehensive Plans - Review & Discuss Designs:

Attorney Bracken provided in depth information regarding the legalities of reviewing and amending comprehensive plans.

Members discussed the design aspects of the comprehensive plan noting the process is not legislative, but aesthetic and will not require DEO review. Chairwoman D'Arville suggested the First three elements to start working on should be history, demographics and vision statement. Attorney Brackins said the city of Ponce Inlet had a good vision statement and he will provide a copy to Mrs. Malmberg to share. They agreed the vision statement should include that which they do want but also what they don't want. Commissioner Dunn volunteered to work on the town demographics. The following items were agreed to by consensus: removing the Volume I and Volume II headings, contact students for potential ADA compliance assistance for the website.

5. Public Comment

Louise Kenny, 19970 Ibis Ct., the current comp plan is not on the website and she believes it was because it was not ADA compliant. In order to change the comprehensive plan we need to have some idea of what is in the current plan. How do we handle this? Attorney Brackins said the City's website explains it can be sent via email or you could come into the office to get a copy. She asked if a copy could be emailed to her. Discussion followed on how to make the comprehensive plan ADA compliant and add it back into the website.

Bill White, 12115 Palmetto Way, provided a Council report. He spoke about the Police Building and the costs related, the potential of the reporting structure changing with Police and Clerk, FGUA visit and discussion of decommissioning of the wastewater treatment plants, working toward getting the restroom installation at Blue Run Park and parking expansion on Ernie Mills and Short Tower Way. An alligator has made a home in the retaining pond by Blue Cove and orange fencing has been placed around until someone comes to relocate him. Mayor White requested future discussion for a roof over to be added to City Beach so people could get out of the direct sun.

6. Adjournment:

There being no further comments, Chairwoman D'Arville called for a motion to adjourn. Commissioner Short made a motion to adjourn at 6:50 p.m. Commissioner Hiltonseconded. The motion passed by unanimous vote, 5-0.

Penned Signature of
Brenda D'Arville
Chairwoman

Penned Signature of
Teresa A. Malmberg
Recording Secretary