

**Minutes  
City of Dunnellon  
Historic Preservation Board  
Tuesday, March 9, 2021 at 5:30 p.m.**

Chairman Myers called the meeting to order at 5:38 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present:

Chairman Dane Myers  
Member, Jane Keele  
Member, Scott Kiefer  
2<sup>nd</sup> Alternate - V

Members Absent:

Vice-Chair Viola Soffe  
Member, James Burchett  
1<sup>st</sup> Alternate, Marty Moughan

Staff Present:

Community Development Manager - V  
Recording Secretary, Teresa Malmberg  
Staff Guest, Troy Slattery  
Councilwoman Liaison, Jan Cabbage

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on March 2, 2021, and an amended agenda was posted on City's website March 07, 2021.

**1. Meeting Minutes for Approval:**

November 10, 2020

Member, Jane Keele motioned to approve and Member, Scott Kiefer seconded.  
Vote passed 3-0

January 12, 2021

Member, Scott Kiefer motioned to approve and Member, Jane Keele seconded.  
Vote passed 3-0

February 09, 2021

Member, Jane Keele motioned to approve and Member, Scott Kiefer seconded.  
Vote passed 3-0

**2. City Council Meeting Updates – Staff**

Mrs. Malmberg reminded everyone of the Joint Workshop on March 17 at City Hall for the technical assistance grant, Historic Enhancement Plan. She announced the Community Development Manager position is now vacant with the resignation of Matt Leibfried.

Councilwoman Cabbage spoke regarding Nine Island Cove. The Council vote last night passed 3-2 to submit the application being completed by Burt Eno and Paul Marraffino. Council will include a letter of approval. The application deadline is April 30, 2021. She explained the process going forward regarding the Florida Forever program. She added that Dwight Porter is working on getting a master file archeological site number for the property which will open the door for grants.

**3. Reports and Updates:**

Troy Slattery talked about solar lights with multiple designs and wanted to see what the interest of the Historic Society would be in changing out all the lighting throughout the historic district. He is hoping to work with Scott Kiefer on the project that he and the last Community Development manager began. "OutdoorSolarStore.com" is where he found some of the examples. He also talked about the banners that were ordered and the height issue with them. Troy is also working on getting a demonstration and feels the entire job can be completed rather quickly. He received consensus from members to proceed with the demonstration.

**4. Historic Preservation CRA Grant Policy and Application – Review**

Teresa Malmberg said the current funding limit is \$2500.00 and you have 100% of those funds to award to an applicant, but there have been minimal applications. Those that we do have were well received. She suggested a funding increase or adjustment of items available or even a simplification of the application may be needed. Board discussion followed regarding CRA funding, eligibility and possible changes for the application. Members requested staff to include on future agenda and provide copies of the policy and application for further discussion.

**5. Public Comment:** None.

**6. Adjournment:**

Chairman Myers called for a motion to adjourn. Jane Keele motioned to adjourn the meeting at 6:15 p.m. Scott Kiefer seconded. The motion passed by unanimous vote 3-0.

Respectfully submitted,

Penned Signature of  
Dane Myers, Chairman

Penned Signature of  
Teresa Malmberg, Recording Secretary