

City of Dunnellon
Agenda Summary Form

Meeting Date: May 5, 2021

1. Responsible Department: Finance
2. Presenter: Jan Smith
3. Recommended Action: Authorize the Mayor to execute the agreement between the City of Dunnellon and DemandStar

Subject: Agreement AGR#2021-13 DemandStar

Request for Approval Summary Explanation & Background:

DemandStar is an internet based electronic information system designed to distribute information pertaining to procurement processes for businesses and governmental entities.

This is a platform the City can utilize to advertise bids for commodities and services such as construction projects. There is no cost to the City to activate an account with DemandStar. This service provides another avenue for our use in addition to newspapers and the City's website in order to solicit responses from interested vendors.

Procurement Method: N/A

Fiscal Information: N/A

Department Head Approval: Jan Smith

Attorney Review: April 26, 2021



SERVICE AGREEMENT BETWEEN DEMANDSTAR CORPORATION AND City of Dunnellon (FL)

1. Introduction

This Service Agreement ("Agreement") is entered into between DemandStar Corporation. ("DemandStar"), a Delaware corporation and City of Dunnellon (FL) ("Institution").

2. Services Rendered

DemandStar will provide the Institution with access to its DemandStar system, which is an Internet-based electronic information system designed to process, distribute, and archive information pertaining to the procurement process of the Institution. The parties enter into this Agreement for their sole and exclusive benefit. Nothing in this Agreement, express or implied, is intended to or will confer upon any person or entity other than the parties and their respective successors and permitted assigns any legal or equitable right, benefit or remedy of any nature under or by reason of this Agreement.

3. DemandStar Responsibilities

- To allow the Institution to use the DemandStar system through the Web site located at www.demandstar.com to post documentation to and communicate with Suppliers about its solicitations for formal bids, proposals, and informal quote requests.
- To automatically notify Suppliers that are registered members of the DemandStar system and have opted to receive notification service connecting them to the Institution of the Institution's solicitations for formal bids, proposals, and quote requests via electronic mail or facsimile.
- To provide links to the DemandStar Web site through the Web site of the Institution, which will: (a) allow anyone to view bid and proposal information posted to the DemandStar system by the Institution, (b) allow bid and proposal documents to be electronically downloaded or mail ordered, and (c) allow Suppliers to register for memberships and subscriptions to the DemandStar system.
- To provide customer service support to the Institution.
- To supply the Institution with reference information and instructional materials to facilitate its notification to Suppliers of its decision to utilize the DemandStar system.

4. Institution Responsibilities

- To notify the Institution's Suppliers of its decision to utilize the DemandStar system.
- To comply with all applicable local, state, and federal laws governing access to public information.

5. Charge for Service

The service will be provided free of charge to the Institution.

6. Intellectual Property Rights

Any copyrightable works, ideas, discoveries, inventions, patents, products, trade secrets, software, trademarks, trade names, service marks, license rights, or other intellectual property rights (collectively, "Intellectual Property Rights") developed in whole or in part by DemandStar in connection with the services will be the exclusive property of DemandStar Corporation. Ownership and all intellectual property rights in the DemandStar system and in all ideas, processes and works of authorship created in whole or in part during the term of this Agreement by DemandStar Corporation belong exclusively to DemandStar Corporation. The Institution acknowledges such ownership and intellectual property rights in the DemandStar System, acknowledges that any such work is not a work made by DemandStar Corporation for hire, and agrees that the Institution will not assert any actions to the contrary.

7. Confidentiality

DemandStar Corporation and the Institution each agree not to use any confidential or proprietary information disclosed to it by the other party for its own use or for any purpose other than for the provision of the services pursuant to this Agreement. Each party agrees that it shall take all reasonable measures to protect the secrecy of and avoid disclosure or use of the confidential information of the other party in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized under this Agreement to have any such information.

8. Warranty

DemandStar Corporation shall provide the services and meet its obligations under this Agreement with due care and skill and in a timely and professional manner. Other than as provided in this Agreement, neither party provides any express or implied warranties, including, but not limited to the implied warranties of merchantability and fitness for a particular purpose.

9. Relationship of the Parties

DemandStar Corporation, in furnishing the services, is acting as an independent contractor. In addition, DemandStar Corporation is not acting as the custodian of the Institution's public records, has not been entrusted with any records belonging to the Institution or the availability of such records for public inspection and copying in accordance with the laws of the State of Florida. The Institution does not delegate to, or confer upon, DemandStar Corporation any of the Institution's responsibilities for compliance with applicable local, state, and federal laws governing access to public information.

10. Entire Agreement

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, with respect to the subject matter contained in this Agreement.

11. Severability

If any provision of this Agreement is found to be illegal or otherwise unenforceable in any respect, that provision will be deemed to be restated to reflect as nearly as possible the original intent of the parties in accordance with applicable law. The remainder of this Agreement will remain in full force and effect.

12. Governing Law

This Agreement will be governed by and construed in accordance with the laws of the State of Florida without regard to its choice of law principles.

13. Attorneys' Fees

In the event of litigation, the prevailing party shall be entitled to receive reasonable attorneys' fees and costs.

14. Term of Agreement and Termination

This Agreement will be effective on the date of execution. This Agreement does not have a specified term. This Agreement may be terminated at any time by either party upon 30 days prior written notice to the other party.

15. Amendments

No amendment or modification of this Agreement shall be valid or binding unless set forth in writing and duly executed and delivered by each of the parties to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date set forth above.

By:

DemandStar Corporation

City of Dunnellon (FL)

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

Exhibit A

Definitions of terms used in this Agreement:

Institution: The legal entity that entered into this Agreement with DemandStar Corporation may also be described using the term, "agency".

Plan Holder: Any entity that has obtained a copy of the primary governing document of a solicitation for a formal purchase request, such as a bid or proposal.

Supplier: Any entity or party that has affirmatively accepted the DemandStar Corporation Terms of Use and provides or seeks to provide the Institution with goods or services related to the Institution's solicitations for formal bids, proposals, and informal quote requests. A Supplier may also be known as a vendor or contractor.