

**Minutes  
City of Dunnellon  
Historic Preservation Board  
Tuesday, June 8 2021 at 5:30 p.m.**

Chairman Myers called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present:

Dane Myers, Chair  
Jane Keele, Member  
James Burchett, Member  
Scott Kiefer, Member

Members Absent:

Viola Soffee, Vice-Chair  
Martin Moughan, 1<sup>st</sup> Alternate  
Vacant, 2<sup>nd</sup> Alternate

Staff Present:

Teresa Malmberg, Recording Secretary  
Jan Smith, Staff Guest from Finance  
Michelle Leonard, Staff Guest from Clerk's Office

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on June 1, 2021.

**1. Application For Certificate Of Appropriateness PZ20210243**

Applicant: Ron Kearse; Location: 20600 W. Pennsylvania Avenue, "The Clock Building";  
Requesting: Restore front canopy to original design; add decorative exterior lights; paint building Panda White SW6147 and trim Tricorn Black SW6258

**Presentation:**

Ron Kearse, 10935 SW 186<sup>th</sup> Circle, referred to pictures he sent to the board of when the building was first built and he would like to return it to its original appearance. He doesn't have a time line yet.

Member Keele made a motion to approve as presented and Member Kiefer seconded.

The board discussed the application and said it would be a good addition to the neighborhood. There was discussion about the clock and it is working again. Chairman Myers suggested the CRA grant program to Mr. Kearse.

A vote was taken and all were in favor. The vote was 4-0

## **2. Reports & Updates:**

Chairman Myers said the Council is pursuing the possibility of a grant for Nine Island Cove in the Historic District.

Ms. Smith explained where in the budget the grants are located. Historic Preservation Board currently has \$10,000 in the budget; however, budget amounts can be changed. She spoke about the electricity, the decorative lights and who pays for that. She and Ms. Malmberg covered the Board's grant policy. They suggested the Board distribute funds on a percentage basis rather than waiting until completion of the job. There was discussion of other possible distribution methods. The ideas were to help alleviate potential hardship for the property owner. Ms. Smith also discussed recouping funds if a project is cancelled prior to completion.

A discussion followed regarding why the CRA grants are not being utilized more and possible ways to inform property owners about the availability of funds. Several minutes of discussion with Ms. Smith was silent or INAUDIBLE. Following this, Ms. Malmberg explained the cut out and combine process. Completing one per property per tax year was discussed. The final discussion was how much to place in the budget for next year. Consensus was to increase the annual funding to \$40,000 with a cap of \$5,000 per property.

## **3. Meeting Minutes For Approval**

March 09, 2021

May 11, 2021

Member Kiefer motioned to approve minutes for March 09, 2021 and May 11, 2021 and Member Keele seconded. A vote was taken and all were in favor. The vote was 4-0.

**4. Public Comment:** There were none.

## **5. Adjournment:**

Chairman Myers called for a motion to adjourn. Member Burchett motioned to adjourn the meeting at 6:21 p.m. Member Keele seconded. The motion passed and the vote was 4-0.

Respectfully submitted,

Penned Signature of  
Dane Myers, Chairman

Penned Signature of  
Teresa Malmberg, Recording Secretary