

City of Dunnellon  
Agenda Summary Form

**Meeting Date:**

1. Responsible Department: Police
2. Presenter: Chief McQuaig
3. Recommended Action: N/A-Council Information Only

**Subject:** Police Vehicle Repair

**Request for Approval Summary Explanation & Background:**

The purchasing policy requires staff to inform Council when an emergency purchase in the amount greater than \$4,999.99 is made in the interest of the health and welfare of the community.

On November 30, 2021 the Chevrolet Tahoe used by the Police Department required major repair in the amount of \$5,330.25. The detail of which is attached. C. J. Transmissions, Inc. was selected as they are familiar with all the City's Police vehicles. They provided free diagnostic service and gave the City a preferred customer discount of \$471.24.

This repair falls under the heading of emergency since a patrol vehicle was taken out of service for a period of time.

**Procurement Method:**

**Fiscal Information:**

**Attorney Review:**