

City of Dunnellon
Joint Special CRA and City Council Budget Meeting

Zoom Meeting

<https://dunnellon.zoom.us/j/89119003809?pwd=RHAXZFBwZm94ZUFBckpzVk5uZzRyQT09>

Webinar ID: 891 1900 3809

Date: September 27, 2021

Time: 5:30 p.m.

Place: City Hall, 20750 River Dr., Dunnellon, FL 34431

Dunnellon City Council meeting attendance information.

Anyone who wished to provide public comment was able to do so by participating in the City Council meeting in person, via the Zoom "AUDIO ONLY" platform and/or telephone, by speaking during public comment portions of the meeting when recognized or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org

Members of the public who were interested in participating were encouraged to register in advance by Noon on Monday, September 27th. Public input on non-agenda items were heard at the beginning of the meeting with a three (3) minute time limit.

Call to Order and Pledge of Allegiance

Mayor White called the meeting to order at approximately 5:38 p.m. and led the Council in the Pledge of Allegiance. He invited any citizen wishing to volunteer to open with prayer. No one came forward so he called for a moment of silence.

Mayor White called upon the City Clerk to call roll.

Roll Call

Bill White, Mayor, Seat 1

Louise Kenny, Councilwoman, Seat 2 – Arrived at 5:48

Anita Williams, Councilwoman, Seat 3

Valerie Hanchar, Vice-Mayor, Seat 4 – Via Zoom

Jan Cubbage, Councilwoman, Seat 5

Staff Present

Mandy Odom, City Clerk

Jan Smith, Finance Officer

Troy Slattery, Public Works Manager

Julie Danowski, Records Clerk

Lt. Shane Yox, Police Department

Georgina Cid, Community Development Manager

Chief McQuaig, Police Department – Arrived at 6:12

Legal Counsel

Andrew Hand - Absent

Shepard, Smith, Kohlmyer & Hand, P.A.

Proof of Publication

Mayor White suggested a motion to allow Vice-Mayor Hanchar to attend the meeting via Zoom. Councilwoman Williams motioned to allow Vice-Mayor Hanchar to attend the meeting via Zoom. Councilwoman Cabbage seconded the motion. A vote was taken and all were in favor. The vote passed 3-0.

Mrs. Odom announced for the record the agenda for this meeting was posted on the City's website and City Hall bulletin board on Monday, September 20, 2021 and amended on September 21, 2021 to allow Vice-Mayor Hanchar's attendance via zoom.

One or more members of the City of Dunnellon advisory boards may have attended this meeting and may have spoken to Council.

Mayor White explained the public speaking portion and sign-up sheet. He said this is a recorded meeting with video, audio and closed captioning. He said this meeting proceeds under Roberts Rules of Order and Chair conducts the meeting. He advised Council to wait to be acknowledged before speaking.

Mayor White called for Council comments regarding the agenda.

There were no comments.

Mayor White called for public comments on non-agenda items – 3 minute time limit.

Kathy Dunn, 11386 SW Hendrix Dr., thanked council and staff for facilitating the beautification group. She said the next work day is planned to add plants around City Hall. She stated she is happy to welcome the new Community Development Manager, Georgina Cid. She suggested moving the outdoor kiosk items to a bulletin board on the building in an effort to remove some of the papers taped to the door. Mayor White responded that this is a staff task and Council doesn't need to be involved.

Agenda Item No. 1 – Public Hearing Statement

Mrs. Odom read aloud the following:

"All persons wishing to address the City Council will be asked to limit their comments to the specific subject being addressed. Public opinions and input are valued by the Council. However, it is requested that comments are directed at specific issues rather than personal comments directed toward the Council members or staff in order to foster mutual respect between Council members and the public.

Members of the public in attendance at public forums should listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

Members of the public addressing City Council and boards/commissions on a specific project or proposal are requested to disclose any personal interest or relationship; and any business, professional, or financial interests with any individual, group, project or proposal regarding the subject matter under review. Members of the public should always err on the side of more public disclosure, not less, in order to provide integrity to the public process.”

Agenda Item No. 2 – Public Hearing On 2021 Final Millage Rate And Final Budget For The City Of Dunnellon For The 2021-2022 Budget Year (Advertised On The City's Website On 9/20/2021 And In The Riverland News 9/23/2021)

Mayor White stated this is a public hearing on the final millage rate and final budget for the City of Dunnellon for the 2021-2022 budget year.

The final millage rate for the City of Dunnellon is 6.5000, which is 3.18% greater than the rolled back rate of 6.2995. The final budget proposed is \$4,152,556.00.

Mayor White gaveled down and said “It is now 5:50 p.m., and I close the regular meeting and open the public hearing for staff to first make a presentation and then to anyone wishing to address the City Council on either the proposed millage rate or 2021-2022 budget.”

Staff presentation:

Mrs. Smith presented and stated the FY2021-2022 budget is submitted for review and read the following into the record:

“Pursuant to Part 1, Section 20 of the City Charter, the proposed budget for Fiscal Year (FY) 2021-2022 is submitted for review and adoption by the City Council.

The first document is the FY 2021-2022 Proposed Budget Summary. This document provides a line item review of multiple prior fiscal years actuals, FY 2020-2021 budget, actuals as of June 30, 2021 and projected year end 2021. This document is designed to provide the reader the opportunity to make a comparison between FY 2020-2021 and the proposed budget for FY 2021-2022.

The second document, FY 2021-2022 Detail Line Item Budget, provides the individual amounts that make up the total of each line item. These two documents combined represent the City’s budget plan for the upcoming fiscal year.

Fiscal Year 2020-2021 Budget Highlights

General Fund

Transfers-in are projected to come in under budget primarily due to capital projects advancing to the new fiscal year as follows:

- Repaving Ohio and Cedar Streets-\$548,000
- Construction/Rehabilitation of the Police Facility-\$365,000
- Continuation of the City’s storm water asset mapping project in the amount of \$122,500

as match for a grant from South West Florida Water Management District. The City is responsible for 50% of the cost of the project for a total of \$142,500.

- Replacement of City Hall carpet and flooring-\$32,268

Revenue is projected to come in over budget primarily due to the following:

- Taxes are estimated to come in \$185,335 greater than budget primarily due to continuation of the 1% Discretionary Sales Surtax for an additional 4 years
- Building permit revenue is projected to be greater than budget \$25,662.

Expenses for FY2020-2021 are projected to be \$1,005,660 under budget. This is primarily due to:

- Projects carried forward or postponed as outlined in the transfers-in portion of this report.

The net effect to the overall General Fund budget is a projected surplus of \$271,259 that will be deposited into reserves subject to year-end audit as follows:

- 1% Discretionary Sales Surtax - \$188,859 – due to extension of voter approved tax.
- \$12,953 to be reserved for capital expenditures per the City's Fund Balance Policy.
- \$69,447 – General Fund Unrestricted reserve

This is a result of staff managing the General Fund budget six consecutive years without needing to draw from reserves to cover operating costs.

As of June 30, 2021 the General Fund cash on hand is \$5,594,528. These funds are allocated among unassigned, assigned, and committed reserves with varying restrictions as to when and how they are used either by Council or State Statute.

General Fund Accomplishments:

- Water, sewer and road resurfacing improvements in the Historic District are complete. The City received grant funding from DEO and the State Legislature that provided funding in the amount of \$950,000 for the \$1.1M project. The City contribution to the project was \$103,357 for road resurfacing.
- Construction of a 33 space parking lot – Short Tower Way-\$148,654.
- Fulfilled Goal #3 of the Economic Development Strategy “Promote Entrepreneurship” by providing the venue for the CEP Fast Track Program.
- Departmental/Staff restructure for a net savings of \$22,635
- Other capital needs or projects addressed:
 - City Beach shade shelter
 - 3 Patrol Vehicles-75% grant funded through USDA
 - Increased police presence on the Rainbow River
 - Completed 1st full year of Fund Balance Policy implementation
- As a result of the COVID-19 pandemic city staff continued the availability of multiple options for the public to participate in City meetings. The public can participate in-person or remotely through the Zoom webinar platform or view the City's YouTube Channel.

Tax Increment Financing District (CRA)

Expenses:

- Construction of a 73 space parking lot, resurfaced basketball court and construction of a pickle ball court at Ernie Mills Park - \$408,191
- Funding reserved and set aside for grants to residential and commercial property owners to assist with property renovations \$70,390. To date applications in the amount of \$2,880 have been received and processed.
- On February 11, 2019 City Council moved to authorize Marion County to commence with the Blue Run of Dunnellon Park restroom project in accordance with the Management Plan, site plan and construction drawings as presented by Marion County. Of the \$30,000 contribution \$12,000 remains in the budget towards design & permitting and has been carried forward to FY2021-2022. Marion County is overseeing the project and to date has not pulled the building permits with the City.
- 125 Anniversary Park. \$47,507 has been carried forward to FY2021-2022.

Grant funding with FDOT in the amount of \$3M for a Multi-Modal Enhancement project for redesign and inclusion of a bike path along East Pennsylvania Ave./CR 484 to include bridge construction within the project area is pending. The CRA board has committed \$350,000 over the next seven years as a local match to help fund this project. The City, through an interlocal agreement with Marion County, will set aside a minimum of \$50,000 per year. To date \$303,760 has been set aside.

Fiscal Year 2021-2022 Budget Highlights

This will be the 5th year the City has successfully held the millage rate at 6.5 mills after reducing it from 7.5 mills. The 6.5 millage rate is 3.18% greater than the rollback rate of 6.2995 mills. Property values have increased approximately 4% citywide. The City will realize an increase of \$59,231 in ad valorem proceeds by keeping the millage rate the same as FY 2020-2021. The proposed millage rate for the Certification of Taxable Value is 7.0 mills, which was approved at the July 14, 2021 council meeting. The budget is balanced without utilizing reserves to offset operational cost.

Budget workshops were held July 7th, July 21st, August 18th and September 1st. Two public hearings with regard to the millage rate and the budget will be held on September 13th and September 27th at 5:30 pm.

General Fund

The FY 2021-2022 proposed General Fund Operating Budget is \$4,152,556 and consists of the following percentages of the total budget: Personnel Expenses 34.2%, Operating Expenses 24.0%, Grants .1%, Capital Expenses 37.1% and Debt Service 4.2%. \$15,642 or .4% of budget will be retained and deposited into the restricted capital reserve at September 30, 2021 in compliance with the City's Fund Balance Policy.

Expenses have increased over FY 2020-2021 by \$41,806. This is primarily due to the other contractual obligations such as; IT Services and Marion County animal control.

Staff and City Council are both committed to continue the pursuit of additional revenue opportunities and reducing expenses in an effort to enhance the General Fund.

Tax Increment Financing District (CRA)

The proposed FY 2021-2022 Tax Increment Financing District (TIFD) budget is \$624,714, a 16% decrease over FY 2020-2021. This is primarily due to a decrease in funding from reserves for capital projects. The TIFD Fund operating budget consists of the following percentages of the total budget: Personal Expenses 7.3%, Operating Expenses 9.5%, Capital Expenses 67.2% and Grants & Aid 16.1%.

Capital projects funded in the proposed budget are:

- Marion County to construct a restroom facility at Blue Run Park. This project will be funded by Marion County and supplemental HUD grant funding. In FY2016-2017 the City appropriated \$30,000 to this project. \$18,000 was spent in FY 2016-2017 and the balance of \$12,000 has been carried forward toward design and permitting.
- W. Pennsylvania Ave. Streetscape-PH II. This project is a continuation from FY 2018-2019 (PH 1). The Irrigation system was installed in FY 2018-19, in FY2020-21 landscaping has been completed and park benches were purchased. Continuation of PH II entertains the concept of intersection upgrades US41/CR484, gateway infrastructure and stamped brick concrete \$50,000.
- Historic District gateway signs \$25,000.
- Ernie Mills beautification project \$10,000.
- 125th Anniversary Park - The project budget is \$47,507. Council has committed \$23,400 from CRA. The remaining project balance will be funded by donations. However, as a redesign is addressed, modifications may be necessary.
- Wayfinding Signage (Economic Development Strategy) \$25,000.
- Vacant or underutilized buildings analysis (Economic Development Strategy) \$25,000

Other Highlights

- Part-time Police Officer moving to full-time \$27,013
- New full-time Public Works Service Worker \$39,564
- Contracted 911 and call taking with Marion County \$33,523
- Contracted information technology support \$29,568
- ZOOM webinar service \$2,880
- Captioning services \$7,900
- Contracted Animal Control Service with Marion County \$4,257
- Archiving for Social Media (Facebook and YouTube) \$2,700
- Implement electronic vendor payments \$1,400
- Munis Financial System upgrade \$6,400
- Public Works vehicle replacement funded by the 1% Discretionary Sales Surtax \$170,000
- FDLE Justice Assistance Grant \$5,081 with no City match for a desktop computer and an in-car camera system

- Third year of successfully funding Council contingency. \$40,824 to meet unanticipated expenses or to be transferred to capital reserve at year end.
- Employee performance based merit program \$21,130
- 2nd year of compliance with Fund Balance Policy for capital reserve \$15,642

Staff has successfully acclimated to the operating adjustments and workload shift caused by personnel and departmental restructuring. Council's participation, guidance and overall support of staff's efforts is greatly appreciated.

This concludes staff's presentation and review of prior year accomplishments and new fiscal year goals."

Public Comments:

There were no public comments.

Council discussion:

Thanks and appreciation were expressed by each Council member.

Mayor White gaveled down and said "It is now 6:07 p.m. and I close the public hearing held to discuss the proposed millage rate and 2021-2022 budget and reopen the regular Council meeting."

Agenda Item No. 3 – Proposed Resolution #RES2021-14, Setting Final 2021 Tax Millage Rate

Mayor White invited public comments. There were none.

Mayor White asked if there was a motion to read Resolution #RES2021-14 into the record. Vice-Mayor Hanchar motioned #RES2021-21 be read into the record. Councilwoman Kenny seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Mrs. Odom read the resolution into the record.

"RESOLUTION #RES2021-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNNELLON, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE CITY OF DUNNELLON FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022.

WHEREAS, the City Council for the City of Dunnellon met on September 13, 2021 at 5:30 p.m. at City Hall, 20750 River Drive, Dunnellon, Florida, 34431, to consider the tentative amount of the tax millage to be collected on all real and personal property in the City of Dunnellon, Florida for the year 2021 in the amount of 6.5000 mills; and

WHEREAS, the City Council of the City of Dunnellon, Florida does hereby adopt its final millage rate of 6.5000 mills to be levied for the General Fund upon all real and tangible personal property located within the boundaries of the above named taxing authority; and

WHEREAS, the final levy of 6.5000 mills is 3.18% greater than the rolled-back rate of 6.2995 mills; and

WHEREAS, the final millage rate of 6.5000 is for the calendar year 2021 to fund the expenses for the fiscal year commencing October 1, 2021 and ending September 30, 2022.

Duly adopted by the City Council at a regular meeting held on the 27th day of September, 2021”

Councilwoman Williams motioned for Resolution #RES2021-14 setting the final 2021 tax millage at 6.5000 mills be approved as read. Councilwoman Kenny seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Mayor White gaveled down and said “It is now 6:12 p.m. and I close the special City Council meeting and open the special CRA meeting.”

Agenda Item No. 4 - Proposed Resolution #RES2021-13, Adopting A Budget For The City Of Dunnellon Community Redevelopment Agency For The Fiscal Year 2021-2022

Public Comment:

There were no public comments.

Vice-Mayor Hanchar moved Resolution #RES2021-13 be read into the record. Councilwoman Williams seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Ms. Odom read the resolution into the record.

“RESOLUTION #RES2021-13

A RESOLUTION OF THE CITY OF DUNNELON COMMUNITY REDEVELOPMENT AGENCY; ADOPTING A BUDGET FOR THE CITY OF DUNNELON COMMUNITY REDEVELOPMENT AGENCY FOR FISCAL YEAR 2021-2022; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Dunnellon, Florida adopted Ordinance No. 2000-03 creating the City of Dunnellon Community Redevelopment Agency (“CRA”) pursuant to Part III, Chapter 163, Florida Statutes; and

WHEREAS, the CRA is a dependent special district under Chapter 189, Florida Statutes, known as the Uniform Special District Accountability Act of 1989 (“Act”); and

WHEREAS, the Act requires all special districts, including dependent special districts such as the CRA, to adopt a budget for each fiscal year by resolution; and

WHEREAS, the City of Dunnellon Community Redevelopment Agency desires to comply with the requirement of the Act and takes this action in order to do so;

Section 1. Recitals. The foregoing recitals are deemed true and correct and are hereby fully incorporated herein by this reference and are deemed a material part of this Resolution.

Section 2. Adoption of the Budget. The Board Members of the City of Dunnellon Community Redevelopment Agency do hereby approve and adopt a budget attached hereto as Exhibit “A” for the CRA for Fiscal Year 2021-2022; beginning October 1, 2021 and ending September 30, 2022.

Section 3. Repeal of Prior Inconsistent Resolutions. All prior resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

Section 5. Effective Date. This resolution shall become effective immediately upon adoption by the Board Members of the City of Dunnellon Community Redevelopment Agency

Duly adopted by the City Council at a regular meeting held on the 27th day of September, 2021”

Councilwoman Williams moved Resolution #RES2021-13, adopting the CRA Budget in the amount of \$624,714.00, be approved as read. Councilwoman Kenny seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Mayor White gaveled down and said “It is now 6:15 p.m. and I close the special CRA meeting and re-open the special City Council meeting.”

Agenda Item No. 5 – Proposed Resolution #RES2021-15 Setting The Final FY2021-2022 General Fund Budget

Public Comment:

There were no public comments.

Councilwoman Kenny moved Resolution #RES2021-15 be read into the record. Councilwoman Cabbage seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Mrs. Odom read the resolution into the record.

“RESOLUTION #RES2021-15

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF DUNNELLON FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUNNELLON, FLORIDA THAT:

The proposed expenditures in the final budget are \$4,152,556.00. The budget is based upon taxable value of real property of \$173,965,039.00, personal property of \$21,363,883.00, centrally assessed property of \$635,945.00 and anticipated non ad valorem revenues of \$3,412,185.00.

The final budget is approved and shall become effective at the beginning of the 2021- 2022 fiscal year, and the taxing authority funds may be expended commencing on October 1, 2021 and ending on September 30, 2022.

Funds of the 2021-2022 final budget not expended during the fiscal year 2021-2022 may be used and expended during subsequent fiscal year(s)

Duly adopted by the City Council at a regular meeting held on the 27th day of September, 2021”

Councilwoman Williams moved Resolution #RES2021-15 setting the final FY2021-2022 General Fund Budget in the amount to \$4,152,556.00 be approved as read. Vice-Mayor Hanchar seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Agenda Item No. 6 – Approval Of Final Tax Increment Financing District Budget

Public Comments:

There were no public comments.

Councilwoman Kenny moved the final FY2021-2022 Tax Increment Financing District budget in the amount of \$624,714.00 be approved as presented. Councilwoman Williams seconded the motion.

There was no discussion. A vote was taken and all were in favor. The vote passed 5-0.

Agenda Item No. 7 – Council Comments

Councilwoman Cubbage thanked the citizens for conferring with and assisting the Council.

Councilwoman Williams thanked Councilwoman Cubbage for working to help teachers.

Vice-Mayor Hanchar apologized for participating via Zoom rather than in person and thanked staff for their hard work. She expressed praise to staff for their efforts in providing quality audio for the meetings.

Mayor White stated the weather pavilion is finally being built at the city beach. He stated he is thrilled with it. He suggested Mr. Slattery prioritize upgrading the playground equipment and removal of weeds in the swimming area next. He asked Mrs. Odom to add an item to the next workshop agenda regarding a group interested in a letter of support for hospice care in Dunnellon.

Mayor White shared the difficulties Mr. Slattery deals with on a daily basis. He explained Council has realized how astronomical his job is and are trying to help him. He asserted general maintenance alone is a ton of work. He showed photos of flooded roads, caved in roads and described the work that goes into solving those issues.

Mayor White shared other items of interest including a FDOT meeting scheduled for tomorrow at 5:00 p.m. to discuss the cross walk by Blue Gator, a trip taken today to Oxford Downs to view an existing 11,000 sf modular building and an idea for a dog park to increase public interest in Ernie Mills Park.

Agenda Item No. 8 – Department Head Comments

Mr. Slattery spoke about the pavilion at the city beach. He stated there is a small groove causing it to sway a little in the middle, but the contractor said it passed inspection 100% and he is not concerned with the structural integrity.

He stated the flooding on Osceola and Cherokee roads were pumped twice. He said the first time they removed over 50,000 gallons of water and the second pump was about 30,000 gallons of water. He advised within the next couple days the drain structure will be exposed enough to find what is causing the problem. He said SWFWMD was very accommodating and provided a permit and site visit within 48 hours. Mr. Slattery explained the hole in Riverview Road is a result of a storm pipe coming from the railroad going to the river. He said the problem is they are still trying to determine who is responsible for the repair. He stated the road was originally an access road for train track repair and he isn't sure if CSX still owns the property or if the road was turned over to the City. Mr. Slattery contacted CSX and is still waiting for a response. He asserted this is an emergency repair because there is limited access to the residences and business down the road and first responders would not be able to reach them if it became necessary. Therefore, he stated he received a repair quote for just under \$5,000. He requested Council allow him to move forward with the repair. He stated if it turns out CSX is responsible, then the City could bill them for reimbursement.

Vice-Mayor Hanchar motioned to allow staff to go forward with the emergency repairs on Riverview Road while Attorney Hand is determining ownership of the roadway. Councilwoman Kenny seconded.

Public comment:

Dominic Battista, 19860 SW 93rd Lane, stated he's researched a lot of history regarding trains in the Dunnellon area. He shared there are all sorts of weird things with the depot about how and where it was built. He suggested Mr. Slattery reach out to the PR person at CSX as they love to promote how they help communities. He stated he doesn't believe CSX will reimburse us if we do the work prior to discussing with them.

Discussion followed and Council was in agreement for Mr. Slattery to begin repairs.

A vote was taken and all were in favor. The vote passed 5-0.

Mayor White asked Mrs. Odom to add a topic to the next workshop agenda regarding the CRA Advisory Board because citizens are asking Council to reinstate the board. Mrs. Odom stated the advisory board was repealed due to lack of board membership and the ability maintain a quorum.

Chief McQuaig announced three local ministers have graduated from chaplain school. He stated Reverend Russ Randal, Reverend Alan Brooks and Reverend Tom Golden, along with Reverend Tom Welch are certified by the Florida Chief of Police Association and the National Chief of Police Association and will now be on call for victims or police officers under crises.

Chief McQuaig stated he attended the litter task force meeting. He deems it to be a very positive project for Marion County, Dunnellon, Belleview and Reddick. He said they are going to try to educate people on why litter is so harmful to the environment and wildlife.

Agenda Item No. 9 – Adjourn

At approximately 7:02 p.m. Councilwoman Cabbage motioned to adjourn and Vice-Mayor Hanchar seconded the motion.

A vote was taken and all members were in favor. The motion passed 5-0.

Attest:

Penna Signature of
Amanda Odom, CMC

Penna Signature of
William P. White, Mayor/City Clerk