

City of Dunnellon
Agenda Summary Form

Meeting Date: June 8, 2022

1. Responsible Department: Community Development
2. Presenter: Georgina Cid, Community Development Manager
3. Recommended Action: Authorize the Mayor to sign Agreement #AGR2022-21 with iWorQ for the purchase and implementation of software program

Subject: New Management System for Community Development

Request for Approval Summary Explanation & Background:

Community Development requests approval for the purchase of a new online system that will significantly improve the functionality and efficiency of Community Development responsibilities. Three quotes were obtained from 1) iWorQ for \$5,500 for the first year, plus a \$3,500 one-time implementation fee; 2) CloudPermit for \$10,000 for the first year, plus a \$1,000 one-time implementation fee; and 3) Tyler Munis, the city's existing vendor which does not currently offer a fully web-based functionality. The current cost for hosting alone is \$2,586 per year, which does not include training and incidentals.

Procurement Method: Request for Quote from Prospective Vendors per Purchasing Policy Requirements

Fiscal Information: Funding for this project in the amount of \$9,000 is included in FY2022-2023 budget

Department Head Approval: Georgina Cid, Community Development Manager

Attorney Review: Yes