

**INDIVIDUAL PROJECT ORDER NUMBER 103**

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the “Engineer” or “Kimley-Horn”), and The City of Dunnellon (the “City”) in accordance with the terms of the Master Agreement for Continuing Professional Services dated November 9, 2009, which is incorporated herein by reference.

***Identification of Project:***

Project: Dunnellon Police Station Conceptual Plan

Client: City of Dunnellon

***Project Understanding:***

The City has requested that Kimley-Horn prepare a Conceptual Site Plan for a new police station located at the SW quadrant of Powell Road and Illinois Street. In support of this request, we have prepared the following scope of services.

**SCOPE OF SERVICES****Task 1 – Dunnellon Police Station Conceptual Site Plan**

- A. Kimley-Horn will attend the Dunnellon Council Meeting to explain the process of developing (1) a Conceptual Plan; (2) formal site design; and (3) permitting for the project.
- B. Kimley-Horn will prepare a Conceptual Site Plan for the Police Station. This plan will be based on the building footprint provided by the City. The Conceptual Site Plan will show the building, parking, sidewalk, setbacks, drainage retention area, and general landscape areas.
- C. Kimley-Horn understands that the City has selected a modular constructed building for the Police Station. Kimley-Horn will coordinate with the modular building supplier selected by the City to obtain building renderings and building costs and include these items in the Conceptual Site Plan.
- D. Kimley-Horn will provide a list of the required permits during this process.
- E. Kimley-Horn will prepare a preliminary cost estimate for the improvements described in the Conceptual Site Plan.
- F. The formal Site Plan is not included in this Agreement. That process will be done under a separate Agreement at some later date.

**ADDITIONAL SERVICES**

Services requested that are not specifically included will be provided under a new and separate IPO agreement or can be performed on an hourly basis upon written authorization.

**SCHEDULE**

Kimley-Horn will begin services upon receipt of an executed IPO. This authorization can be in the form of an email from the City Engineer. The above services will be provided as expeditiously as practicable to meet a mutually agreed upon schedule.

**FEE AND EXPENSE**

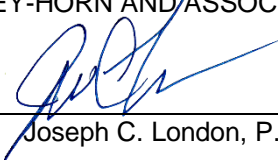
Kimley-Horn will complete the above scope of services for a lump sum fee of \$8,500, inclusive of office overhead expenses. Services provided under this IPO will be invoiced on a monthly basis. All invoices will include a description of services provided. Approval from the City shall be required for all invoiced travel expenses and meetings.

ACCEPTED:

THE CITY OF DUNNELLON, FLORIDA

KIMLEY-HORN AND ASSOCIATES, INC.

BY: \_\_\_\_\_

BY:  \_\_\_\_\_

Joseph C. London, P.E.

TITLE: \_\_\_\_\_

TITLE: Project Manager

DATE: \_\_\_\_\_

DATE: September 1, 2022